

Merton Parish Council

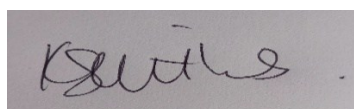
Clerk: Kerry Littleales –clerk@mertondevon.com

www.mertondevon.com

Notice is hereby given that a Council meeting will take place on Monday 12th January 2026 at 7.30pm at The Clinton Hall

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend.



Kerry Littleales

Clerk to the Council

AGENDA

Audio recording will be in progress to assist with the taking of Minutes.

1. Welcome:

Chair to open meeting and inform the meeting that a recording is taking place to assist in the preparation of minutes, the recording will be deleted once the minutes have been approved.

2. Apologies for absence:

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting.

3. Minutes of the Last meeting – as available on website (Chair)

Councillors to consider the Minutes of the meeting held on 10th November 2025

4. Declarations of Interest:

Cllrs to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their register of Interests updated.

5. Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, or on other matters which the council has some control over, Members of the public may not speak during other items of Parish Council business.

6. District/County Councillors

- a) **County Cllr. Cheryl Cottle-Hunkin**
- b) **District Cllrs. Chris Wheatley.**

7. Current and New Business:

- a) Drainage in the Square and recent E mail from Mrs Connie Coleman
- b) s106 monies – update from any Cllrs. with ideas or quotes for additional play equipment.
- c) Christmas Tree Festival – spent £156.49 Raised £? Estimate at least 75 – 100 people attended.
- d) Grass cutting contract
- e) E mails – Cllrs all now able to access their emails?
- f) Auditor
- g) Planters around the village – Cllr. Papworth
- h) Speed signs – email update from Highways.

8. Policy Updates

- a) MPC 014 - Data Protection Policy
- b) MPC15 – Health and safety Policy
- c) MPC 16 – Lone worker policy
- d) MPC 19 - Internal audit Policy
- e) MPC 22 – Reserves Policy

9. Financial Matters (Clerk):

- a. To review Bank Reconciliation against statement
- b. To conduct banking checks (payments made against bank statement between 4th November 2025 and 6th January 2026)
- c. Budget review and Precept setting for new financial year.
- d. Approval to remove £154.17 from General Reserve EMR to zero negative monies in Defib pad and Batteries EMR

10. Cllr reports and Items for future agendas

Councillors are requested to use this opportunity to report information and to raise items for future Agendas.

11. Confirmation of next meeting date:

Monday 11th March 2026 with Annual Council Meeting

12. Confidential matters Part 11 Public Bodies Admission to meetings Act 1960 s1 (2)

- a) Resolution required to move the Council into Part 11.

The Clerk confirmed that the audio recording had been switched off.

b) To review appraisal for clerk Kerry Littleales

c) The chair to return the meeting to public session to hear resolutions

There being no further business the meeting closed at.....