

Merton Parish Council

Clerk: Kerry Littleales – clerk.mertonparishcouncildevon@gmail.com

www.mertondevon.com

Notice is hereby given that a Council meeting will take place on Monday 10th March at 7.30pm at the Clinton Hall

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend.

AGENDA

Audio recording will be in progress to assist with the taking of Minutes.

1.3.25 Welcome:

Chair to open meeting and inform the meeting that a recording is taking place to assist in the preparation of minutes, the recording will be deleted once the minutes have been approved.

2.3.25 Apologies for absence:

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.3.25 Minutes of the Last meeting – as available on website (Chair)

Councillors to consider the Minutes of the meeting held on 13.01.2025

4.3.25 Declarations of Interest:

Cllrs to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their register of Interests updated.

5.3.25 Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, or on other matters which the council has some control over, Members of the public may not speak during other items of Parish Council business.

6.3.25 District/County Councillors and Police Reports:

- a) County Cllr Andrew Saywell.
- b) District Cllrs. Cheryl Cottle-Hunkin and Chris Wheatley.

7.3.25 Current and New Business:

- a) Transfer of title of Playground area and new lease arrangements.
- b) Speed watch cameras – response from Mark James
- c) Approval to engage Penny Clapham as Internal auditor
- d) Bank account – who also should have complete access?
- e) Parish Council Annual meeting and election of officers in May
- f) Planning consultation – Taw and Torridge coaches – 1/0691/2024/FUL
- g) VE Day arrangements and funding.
- h) Review of Kompan Playground report and action for recommendations.

8.3.25 Financial Matters and other (Clerk):

- a) Financial Schedule:

Pre authorised payments made since the last meeting.

Ref	Amount	Payee	Details	Power	Funding source
PM25/039	£20.00	K. Littleales	Poppy Appeal	LGA 1972 s.137	Poppy Appeal
PM25/047	£21.60	Clinton Hall	Hall Hire	LGA 1972 s.111	Admin
PM25/048	£325.00	Andy Winsbury	Oak Tree in Square	RTRA1984 s.57	Village maintenance
PM25/049	£36.00	K. Littleales	Training DALC	LGA 1972 s.111	Training
PM25/050	£473.16	Kompan	Inspections Feb and August	LG(MP)A 1976 s.19	Maintenance

PM25/51	£10.00	K. Littleales	Phone Sim	LGA 1972 s.112	Admin
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Payments for authorisation (retrospective or otherwise)

Ref	Amount	Payee	Details	Power	Funding source	
PM25/52	£52.00	K. Littleales	WFH allowance	LGA 1972 s.111/s.112	Staff Costs	

Reciepts for information.

Ref	Amount	Payee	Details
PR25/006	£4.00	E. Mehrtens	Accidental payment for car parking – made as a donation- no refund.
PR25/006	£60.00	Lloyds Bank	Compensation

Bank reconciliation as of 03/03/2025: £35671.90

Monies held as reserves:

Amount	Details
£1500.00	Election cost
£8000.00	Village Improvements
£2305.62	Defibrillator Fund
£344.97	Defibrillator supplies
£636.00	Tap fund
£1167.88	Asset fund
£100.00	Hall Hire
£3250.00	Precept contingency
£2647.57	General Reserve
£9910.00	Play Equipment
£1972.55	Staff costs and training
£651.81	Admin
£2150.00	Legal
£34636.40	Total

Bank situation:

Bank total 03/03/25 = 35671.90

Less EMR = 34636.40

Less payments estimate of Clerks salary/WFH = £2057.36

Total = -£ 1021.86

b) Updating register of interests for councillors.

9.3.25 Reports and Items for future agendas

10.3.25 Confirmation of next meeting date: Monday 12th May 2025 at 7.30pm followed by the Annual meeting at 8pm.

11.3.25 Confidential matters (PART 11) Public Bodies (Admission to Meetings) Act 1960 s1(2)