

Merton Parish Council

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Notice is hereby given that a Parish Council meeting will take place on Monday 8th July 2024 at 7:30pm at the Clinton Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend.

AGENDA

1.7.24 Welcome:

Chair to open meeting and inform the meeting if a recording is being taken to assist in the preparation of the minutes, the recording will be deleted once the Minutes are drafted.

2.7.24 Apologies for absence:

Resolution to approve apologies (with reasons) made to the Chair or Clerk prior to the meeting.

3.7.24 Minutes of the last meeting – as available on [website](#) (Chair):

Cllrs to consider the Minutes of the meeting held on 10th June 2024.

4.4.24 Co-option Vacancies (Chair)

Reminder that there are currently 2 co-option vacancies and to consider candidates who have completed the required [Co-option form](#) and have been confirmed as eligible prior the Meeting.

5.7.24 Declarations of Interest:

Cllrs to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

6.7.24 Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, or on other matters which the council has some control over. Members of the public may not speak during other items. Any items raised will not be discussed at this meeting but may be added to the next Agenda.

7.7.24 Police/District / County Councillors Reports.

- a) To receive Police report.
- b) County Cllr Andrew Saywell.
- c) District Cllrs: Cllr Cheryl Cottle-Hunkin & Cllr Chris Wheatley

8.7.24 Current & New Business

- a) To Confirm membership of the H.R Committee (currently all Cllrs) and appointment of lead member (Chair)
- b) To consider purchase of Norton 360 Standard £24.99 for Council Laptop (Clerk)
- c) Cllrs to consider revised [MPC 011 Press & Media policy V2.0](#) to include sections on social media (amendments highlighted in yellow) (Chair/ Clerk)
- d) Cllrs to consider “Gov.uk” Email accounts (Chair).
- e) Parking Permits – [Terms & Conditions](#) – Cllrs to review (Chair/Clerk)
- f) Review of Grant to Plough Arts following comment in May Minutes (Clerk)
“6.5.24 d) £100 Plough Arts Centre – Cllrs have questioned the need and asked for this to be investigated as to need before continuing the payment annually.” Cllrs to discuss how they wish to proceed this year.
- g) Training Courses – [Cllrs to consider if they wish to attend any of the courses circulated](#). (Chair)

9.7.24 Financial Matters (Clerk).

- a) Cllrs to consider the Financial Schedule as presented.
- b) Cllrs to consider and approve the 1st quarter 2024-2025 Budget report and virements (if applicable) as presented.
- c) Banking Checks for period 10-06-2024 to 08-07-2024.

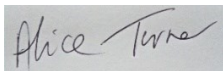
10.7.24 Reports and future agenda items (not an opportunity for debate/decision making):

- a) Advance Notice of [ROAD CLOSURE: Thursday 24th October between 09:30 and 15:30 - ROAD FROM PEAR TREE COTTAGE TO MOWHAY, MERTON, CARRIAGEWAY, VERGE, O/S CONKERS OFF BOUNSELLS LANE.](#)

11.7.24 Confirmation of next meeting date: Monday 9th September 2024 at 7.30pm. - Any change will be on the [Website](#).

12.7.24 Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

- a) Resolution required to move the Council into Part II.
- b) Following the Clerks' resignation to discuss arrangements for recruiting a replacement and other association matters – (*Confidential employment matters*).
- c) To discuss quotes received relating to Drainage matters in the Square (*Commercially sensitive*).
- d) To receive Solicitors advice relating to the request for Merton Play Area Lease Termination from TDC & other Legal advice relating to the New Play area- (*Legally sensitive information*).
- e) The Chair to return the meeting to public session to hear resolutions.



Alice Turner – Proper Officer

Date: 3rd July 2024.