

Merton Parish Council

www.mertondevon.com /07749 029928 / clerk.mertonparishcouncildevon@gmail.com

Notice is hereby given that an Extra-Ordinary Parish Council meeting will take place on Monday 10th June 2024 at 7:30pm at the Clinton Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend.

AGENDA

1.6.24 Welcome: Chair to open meeting and inform the meeting if a recording is being taken to assist in the preparation of the minutes, the recording will be deleted once the Minutes are drafted.

2.6.24 Apologies for absence:

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.6.24 Minutes of the Previous Meetings – as available on [website](#) (Chair):

Cllrs to consider the Minutes of the meetings held on 12th June 2023, 10th July 2023, 13th November 2023, 8th January 2024, 11th March 2024 & 13th May 2024.

4.6.24 Declarations of Interest:

Cllrs to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

5.6.24 Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, or on other matters which the council has some control over. Members of the public may not speak during other items. Any items raised will not be discussed at this meeting but may be added to the next Agenda.

6.6.24 Planning Applications for consideration (Chair) Enter the application number at <https://publicaccess.torridge.gov.uk/online-applications/> to view the documents.

- a) 1/0388/2024/FUL - Construction of slurry pit at Land at Balls Farm, Merton.
- b) 1/0391/2024/FUL - Demolition of existing agricultural buildings and erection of new agricultural buildings at Agricultural Buildings at Balls Farm, Merton.

7.6.24 Year End 2023-2024 Financial documents (embedded as links). (Clerk)

- a) To approve [Certificate of Exemption from External Audit for the 2023-2024 year](#).
- b) To receive [Internal Auditors Report for financial year 2023-2024](#).
- c) To complete and approve [Annual Governance Statement 2023-2024](#).
- d) To approve [Annual Accounting Statement 2023-2024](#), the [Year-End Bank Reconciliation](#) and [Explanation of Variances](#).
- e) Exercise of Public rights. (17th June 2024 to 26th July 2024) for information.
- f) To receive & approve the [Year End Budget report & virements](#) 2023-2024.

8.6.24 Cllrs to consider the Financial Schedule as presented (Clerk).

9.6.24 Confirmation of next meeting date: Monday 8th July 2023 at 7.30pm. - Any change will be on the [Website](#).

10.6.24 Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

- a) Resolution required to move the Council into Part II.
- b) To receive Clerks' letter of resignation and discuss arrangements for advertising for a replacement and association matters – (*Confidential employment matters*).
- c) The Chair to return the meeting to public session to hear resolutions.

Neil Littleales Cllr Neil Littleales – Chair

Date: 5th June 2024.