

Merton Parish Council

Clerk: 07749 029928 / clerk.mertonparishcouncildevon@gmail.com / www.mertondevon.com

Notice is hereby given that the Annual Council meeting will take place on Monday 13th May 2024, starting no earlier than 8pm (following the Annual Parish meeting 7.30pm) at the Clinton Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend.

Audio recording maybe in progress from 1.5.24 to assist with taking the Minutes the recording will be deleted once the Minutes are drafted.

AGENDA

1.5.24: Election of Chair

To include signing of declaration of acceptance of office form.

2.5.24: Election of Vice-Chair

To include signing of declaration of acceptance of office form.

3.5.24: Declarations of Interest

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

4.5.24: Apologies for absence:

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting.

5.5.24 Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, or on matters over which the council has some control. The public may not speak during other items of Parish Council business.

6.5.24 Annual Review and approval of: (Clerk/Chair)

a) Annual Subscription to NALC/DALC

Power to spend: LGA 1972 s.143 (1)(b) Budget: Prof. Fees/Subs

b) To Review and Approve the Council's insurance.

Power to spend: LGA 1972 s.111 Budget: Admin/Insurance

c) Cllrs roles and membership on external groups

Description	Position currently held by:
Church yard Committee Rep(s)	Cllr Papworth & Cllr McLaughlan
Clinton Hall Committee Rep(s)	
Defibrillator (Malt Scoop) Guardian	Cllr Papworth
Defibrillator (Clinton Hall) Guardian	Cllr Papworth
Liaison with Handyman	Cllr Papworth & Clerk
Snow Warden	Mr Brown
Asset Inspections	All Cllrs.

d) Release of Grant payments (Clerk)

£300 Merton Churchyard Committee (*Power to Spend: LGA 1972 S.137 - Budget: Grants/standing grants*), £100 Plough Arts Centre, £50 North Devon Records Office, £50 Citizens advice (*Power to spend: LGA 1972 s.137 Budget: Grants/other donations*)

7.5.24: Finance (Clerk) Clerk to present documents for this item at the Meeting.

- a) To approve financial schedule of payments as presented by the Clerk.**
- b) Banking Checks for period 08-01-2024 to 10-03-2024.**
- c) Banking Checks for period 11-03-2024 to 13-05-2024.**

8.5.24 Cllr reports and Items for future agendas:

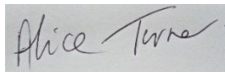
Councillors are requested to use this opportunity to report information and to raise items for future Agendas. Cllrs are respectfully reminded that this is not an opportunity for debate decision making.

9.5.24: Confirmation of the next Council meeting:

- a) **Arrangements for a meeting in June to approve the AGAR (deadline for submission 30.06.2024, Internal Audit to be carried out 17.05.2024)**
- b) **The next meeting will be on Monday 8th July 2024 at 7.30pm at The Clinton Hall.**
Please note that any changes to the meeting date or venue will be updated on the [Website](#).

10.5.24: Confidential item (Part II) Public Bodies (Admission to Meetings) Act 1960 s1(2).

- a) **Resolution required to move the Council into Part II.**
- b) **To receive any Solicitors advice relating to the request for Merton Play Area Lease Termination from TDC - Commercially& Legally sensitive information.**
- c) **Drainage in the Square – to discuss work and Quotes - Commercially sensitive information.**
- d) **The Chair returned the meeting to public session to hear resolutions.**



Alice Turner – Proper Officer Date: 6th May 2024