

Merton Parish Council

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Notice is hereby given that a Parish Council meeting will take place on Monday 10th July 2023 at 7:30pm at the Clinton Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend.

AGENDA

Audio recording maybe in progress from 1.7.23 to assist with taking the Minutes.

1.7.23 Welcome:

Chair to open meeting and inform the meeting if a recording is being taken to assist in the preparation of the minutes, the recording will be deleted once the Minutes are drafted.

2.7.23 Apologies for absence:

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.7.23 Co-option Vacancies (Clerk)

Cllrs to consider candidates who have completed the required [Co-option form](#) and have been confirmed as eligible to stand prior the Meeting.

4.7.23 Minutes of the Last Meeting (Chair): [draft minutes on the website from 07-07-23.](#)

Cllrs to consider the approval of the Minutes of the meeting held on 12th June 2023 – Extra-Ordinary Meeting.

5.7.23 Declarations of Interest:

Cllrs to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

6.7.23 Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, or on other matters which the council has some control over. Members of the public may not speak during other items. Any items raised will not be discussed at this meeting but may be added to the next Agenda.

7.7.23 District / County Councillors Reports.

- a) County Cllr Andrew Saywell.
- b) District Cllrs: Cllr Cheryl Cottle-Hunkin & Cllr Chris Wheatley

8.7.23 New Planning Application for consideration (Chair)

Enter the planning application number at <https://publicaccess.torridge.gov.uk/online-applications/> to view the documents.

- a) 1/0563/2023/ADV Advertisement application for the display of 2x flags, 3xpost and panel signs, 4x totem signs and 4x kerb banners at Land Adjacent To Malt Scoop, Merton – Consultation deadline 13th July 2023.

9.7.23 Current & New Business:

- a) Cllrs to consider new MVAS signs for purchase following consultation with DCC Highways on suitability (Chair/Clerk)
- b) Devon Open Studios – request for the Council to support signage. (Chair)
- c) Cllrs to discuss representative(s) for the Clinton Hall Committee. (Chair)
- d) Drainage Issues with the Square - update (Cllr Nancekivell)
- e) Consideration of retrospective approval of contribution towards repair of Church Mower which is used for Parish maintenance. (Chair)

- f) **Release of donation for the upkeep and maintaining the public toilet, attached to the hall. (Chair/Clerk)**

At the June meeting the Council approved the amount of £365 to be paid using LGA 1972 S.137 power, the Council are asked to approve the release of the donation and to confirm the funding source.

Power: LGA 1972 S.137 Funding Source: to be discussed.

- g) **Request from parishioner at last meeting that the Council review their decision not to join Dolton's' "20 is plenty" scheme.**
- h) **Cllrs to discuss arrangements to review/update the 2012 Emergency Plan (Chair)**
[The Chairs initial thought/discussion points can be found using this link.](#)
Cllrs to discuss creation of a working group to review and update the plan for consideration at a future meeting.
- i) **Asset inspection arrangements (Clerk)**
Cllrs to agree who will be inspecting which assets and report back to the Council at the September meeting.

10.7.23 Finance: Clerk to present documents for this item at the Meeting.

- a) **To approve financial schedule as presented by the Clerk.**
- b) **Banking Checks for period 12-06-2023 to 10-07-2023.**

11.7.23 Clerks/Cllr reports and Items for future agendas:

Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

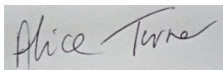
- a) **Update on relocation of Post Box in the Square (Chair)**
- b) **Update on maintenance of tyre planters at the top of the village (Chair)**
- c) **Update on meeting with Gilbert & Goode (Clerk)**
- d) **Update on gravel on footpath (Cllr Lang)**
- e) **Notification of Annual Leave 26th to 30th July 2023 & 19th to 27th August 2023 dates inclusive (Clerk)**
- f) **Exercise of Public rights. (3rd July to 11th August 2023) for information. (Clerk)**

12.7.23 Confirmation of next meeting: Monday 11th September 2023 at 7.30pm.

Please note that any changes to the meeting date will be updated on the [Website](#).

13.7.23 Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

- a) **Resolution required to move the Council into Part II.**
- b) **To discuss any Parishioner correspondence (*Information restricted by GDPR*).**
- c) **To discuss any Solicitors Quotes received in relation to future transfer of land to the Clinton Hall Committee once they become an incorporated charity (Clerk) (*Contains commercially sensitive information*).**
- d) **To discuss quote to update to Website to meet WCAG 2.0 requirements (Clerk) (*Contains commercially sensitive information*).**
- e) **The Chair to return the meeting to public session to hear resolutions.**



Alice Turner – Proper Officer

Date: 5th July 2023.