

Merton Parish Council

Clerk: Alice Turner: 01837 83484 / clerk.mertonparishcouncildevon@gmail.com
www.mertondevon.com

Notice is hereby given that the Annual Council meeting will take place on Wednesday 10th May 2022 at 7pm at the Clinton Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend.

Audio recording will be in progress from 1.5.23 to assist with taking the Minutes the recording will be deleted once the draft minutes are published.

AGENDA

1.5.23: Election of Chair

To include signing of declaration of acceptance of office form.

2.5.23: Election of Vice-Chair

To include signing of declaration of acceptance of office form.

3.5.23: Declarations of Interest & Confirmation of Acceptance of Office Forms:

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

4.5.23: Apologies for absence:

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting.

5.5.23 Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, or on matters over which the council has some control. The public may not speak during other items of Parish Council business.

6.5.23 Annual Review and approval of: (Clerk/Chair)

a) Annual Subscription to NALC/DALC £88.79 (£78.00 ex. VAT)

Power to spend: LGA 1972 s.143 (1)(b) Budget: Prof. Fees/Subs

b) To Review and Approve the Council's insurance under LTA for £624.87.

Power to spend: LGA 1972 s.111 Budget: Admin/Insurance

7.5.23: Finance (Clerk) Clerk to present documents for this item at the Meeting.

- a) To approve financial schedule of payments as presented by the Clerk.**
- b) Banking Checks for period 13-03-2023 to 10-05-2023.**

8.5.23: Clerks Reports:

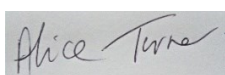
- a) Notification of Annual Leave 27th May 2023 to 4th June 2023 inclusive (Clerk)**
- b) To inform the Council on the procedure for filling vacancies on the Council following an uncontested election (Clerk)**

9.5.23 Cllr reports and Items for future agendas:

Councillors are requested to use this opportunity to report information and to raise items for future Agendas. Cllrs are respectfully reminded that this is not an opportunity for debate decision making.

10.5.23: Confirmation of the next Council meeting:

The next meeting will be on **Monday 12th June 2023** at 7.30pm at The Clinton Hall.
Please note that any changes to the meeting date or venue will be updated on the [Website](#).



Alice Turner – Proper Officer

Date: 4th May 2023