

Merton Parish Council

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Notice is hereby given that a Parish Council meeting will take place on Monday 14th November 2022 at 7:30pm at the Clinton Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend.

AGENDA

Audio recording maybe in progress from 1.11.22 to assist with taking the Minutes.

1.11.22 Welcome:

Chair to open meeting and inform the meeting if a recording is being taken to assist in the preparation of the minutes, the recording will be deleted once the Clerk has draft the Minutes.

2.11.22 Apologies for absence:

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.11.22 Minutes of the Last Meeting & Discussion on content of future Minutes (Chair): draft minutes can be found on the website.

Cllrs to consider the approval of the Minutes of the meeting held on 10th October 2022.

4.11.22 Declarations of Interest:

Cllrs to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

5.11.22 Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, or on other matters which the council has some control over. Members of the public may not speak during other items of Parish Council business.

6.11.22 District / County Councillors & Police Reports.

- a) County Cllr Andrew Saywell
- b) District Cllr Richard Wiseman – to include discussion on [Full Council vote to boost Affordable Housing Provision through Development of Council owned Land which includes Part of South Street Car Park, Great Torrington.](#)
- c) Police report - PFCSO Brown

7.11.22 Current & New Business:

- a) Traffic & Highways Concerns (Chair)
- b) Drainage Issues with the Square (Cllr Scantlebury/Cllr Nancekivell)
- c) Update on installation of safety rail on footpath by Garage – Cllr Stacey/Chair.
- d) Update on relocation of Noticeboard to The Square Bus stop – Cllrs Lang & Papworth.
- e) Discussions on decorating a tree in the square for Christmas (Cllr Brown)
- f) Initial discussion on the Coronation of HM the King on the 6th of May 2023. (Chair/Clerk)
- g) Discussion and approval of Meeting dates for 2023. (Clerk)
- h) Arrangements to review/update the 2012 Emergency Plan (Chair)

8.11.22 Council Documents & Policies

Cllrs to consider for approval the following policy:

[MPC 022 Reserves Policy V2.0](#)

9.11.22 Finance: Clerk to present documents for this item at the Meeting.

- a) To approve financial schedule as presented by the Clerk.
- b) Banking Checks for period 10-10-2022 to 13-11-2022.
- c) To receive and discuss the 1st Draft 2023-2024 Budget.

10.11.22 Clerks/Cllr reports and Items for future agendas:

Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

- a) Notification of Annual Leave: 14/12/2022 to 02/01/2023 inclusive. (Clerk)
- b) Update on relocation of Post Box in the Square (Chair)
- c) Update on Defibrillator for outside the Hall (Cllr Kops)

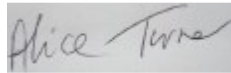
11.11.22 Confirmation of next meeting date:

The next meeting will be on Monday 9th January 2023 at 7.30pm in the Clinton Hall.

Please note that any changes to the meeting date or venue will be updated on the Website.

12.11.22 Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

- a) Resolution required to move the Council into Part II.
- b) Parishioner correspondence – to discuss correspondence received from Parishioners. (*contains information restricted by GDPR*).
- c) The Chair to return the meeting to public session to hear resolutions



Alice Turner – Proper Officer
Publication date: 9th November 2022