

# ***Merton Parish Council***

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## **Notice is hereby given that a Council meeting will take place on Monday 12<sup>th</sup> September 2022 at 7:30pm at the Clinton Hall.**

**All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.**

All members of the public are welcome to attend.

## **AGENDA**

### **Audio recording maybe in progress from 1.9.22 to assist with taking the Minutes.**

#### **1.9.22 Welcome:**

Chair to open meeting and inform the meeting if a recording is being taken to assist in the preparation of the minutes, the recording will be deleted once the Clerk has draft the Minutes.

#### **2.9.22 Apologies for absence:**

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting.

#### **3.9.22 Minutes of the Last Meeting & Discussion on content of future Minutes (Chair): [draft minutes can be found on the website.](#)**

Cllrs to consider the approval of the Minutes of the meeting held on 11<sup>th</sup> July 2022.

Discussion on the content of future Minutes of meetings (Chair)

#### **4.9.22 Declarations of Interest:**

Cllrs to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

#### **5.9.22 Public Speaking Time:**

Members of the public are invited to speak on issues on this Agenda, or on other matters which the council has some control over. Members of the public may not speak during other items of Parish Council business.

#### **6.9.22 District / County Councillors & Police Reports.**

- a) County Cllr Andrew Saywell
- b) District Cllr Richard Wiseman
- c) Police report - FPCSO Brown

#### **7.9.22 Council Documents & Policies**

[Cllrs to consider/review the following policies as found of the Policy page of the website:](#)

MPC 005 Complaints & Grievances Procedure V1.0 R3

MPC 006 Data Retention & Disposal Policy V1.0 R3

#### **8.9.22 Current & New Business:**

- a) Traffic & Highways Concerns (Chair)
- b) Drainage Issues with the Square (Cllr Scantlebury/Cllr Nancekivell)
- c) Discussion regarding request from Jubilee Committee regarding covered seating area in play area (Chair)
- d) Update on installation of safety rail on footpath by Garage – Cllr Stacey/Chair.
- e) Update on relocation of Noticeboard to The Square Bus stop – Cllrs Lang & Papworth.
- f) Discussions on a large Christmas tree in the square for Christmas (Cllr Brown)
- g) Update on siting of Post Box in the Square (Chair)
- h) Discussion on request for contribution to the Merton Monthly printing (Cllr Kops)

**9.9.22 Clerks reports to include:**

- a) Update on Defibrillator for outside the Hall
- b) Review of initial Operation London Bridge Action Plan.
- c) Discussion on attendance at DALC AGM & Conference on Wednesday 5 th October 2022 at Exeter Race course. (Chair/Clerk)

**10.9.22 Finance: Clerk to present documents for this item at the Meeting.**

- a) To approve financial schedule as presented by the Clerk.
- b) Banking Checks for period 11-07-2022 to 10-09-2022.

**11.9.22 Cllr reports and Items for future agendas:**

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.

Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

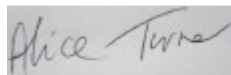
**12.9.22 Confirmation of next meeting date:**

The next meeting will be on Monday 14<sup>th</sup> November 2022 at 7.30pm in the Clinton Hall.

Please note that any changes to the meeting date or venue will be updated on the Website.

**13.9.22 Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)**

- a) Resolution required to move the Council into Part II.
- b) Discussion on proposed revision of Clerks Hours and Contract (Chair) *Contains sensitive employment information.*
- c) Parishioner correspondence – to discuss correspondence received from Parishioners. *(contains information restricted by GDPR).*
- d) The Chair to return the meeting to public session to hear resolutions



Alice Turner – Proper Officer  
Publication date: 7<sup>th</sup> September 2022