

# ***Merton Parish Council***

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## **Notice is hereby given that a Council meeting will take place on Monday 11<sup>th</sup> July 2022 at 7:30pm at the Clinton Hall.**

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend.

## **AGENDA**

### **Audio recording in progress from 1.7.22 onwards to assist with taking the Minutes.**

#### **1.7.22 Welcome:**

Chair to open meeting, and inform the meeting that a recording is being taken to assist in the preparation of the minutes.

#### **2.7.22 Apologies for absence:**

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting.

#### **3.7.22 Minutes of the Last Meeting: [draft minutes can be found on the website.](#)**

Cllrs to consider the approval of the Minutes of the meeting held on the 9<sup>th</sup> May 2022.

#### **4.7.22 Declarations of Interest:**

Cllrs to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

#### **5.7.22 Public Speaking Time:**

Members of the public are invited to speak on issues on this Agenda, or on other matters which the council has some control over. Members of the public may not speak during other items of Parish Council business.

#### **6.7.22 District / County Councillors & Police Reports.**

- a) County Cllr Andrew Saywell
- b) District Cllr Richard Wiseman
- c) Police report - FPCSO Brown

#### **7.7.22 Council Documents & Policies**

[Cllrs to consider/review the following policies available on the website](#)

MPC/009 Anti-fraud & Corruption Policy V1.0 R3

MPC/010 Confidential Reporting Policy V1.0 R3

MPC/012 Risk Management Policy V4.0 – Updated version.

#### **8.7.22 Current & New Business:**

- a) Traffic & Highways Concerns (Chair)
- b) Drainage Issues with the Square (Cllr Scantlebury/Clerk)
- c) Update on Jubilee Celebrations (Chair)
- d) Update on installation of safety rail on footpath by Garage – Cllr Stacey/Chair.
- e) Update on painting of some of the rubbish bins & relocation of Noticeboard to Bus stop in the Square – Cllrs Lang & Papworth.
- f) Discussions on a large Christmas tree in the square for Christmas (Cllr Brown)
- g) Update on siting of Post Box in the Square (Chair)
- h) Discussion on proposed electric charging point to be installed at the Clinton hall (Chair/Cllr Kops)
- i) Discussion on Emptying of Bin in play area (Chair)
- j) Discussion on servicing of Council Laptop (Clerk)

**9.7.22 Clerks reports to include:**

- a) Notification of Clerks Annual leave (1wk) 22<sup>nd</sup> to 28<sup>th</sup> August inclusive.
- b) Update on Defibrillator for outside the Hall

**10.7.22 Finance: Clerk to present documents for this item at the Meeting.**

- a) To approve financial schedule of payments as presented by the Clerk.
- b) Banking Checks for period 09-05-2022 to 10-07-2022.
- c) To receive 1<sup>st</sup> quarter Budget report.

**11.7.22 Cllr reports and Items for future agendas:**

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.

Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

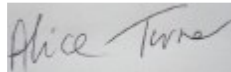
**12.7.22 Confirmation of next meeting date:**

The next meeting will be on Monday 12<sup>th</sup> September 2022 at 7.30pm in the Clinton Hall.

Please note that any changes to the meeting date or venue will be updated on the Website.

**13.7.22 Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)**

- a) Resolution required to move the Council into Part II.
- b) Discussion on proposed revision of Clerks Hours (Chair/Clerk) *Contains sensitive employment information.*
- c) Discussion on revision to Parking Permit Scheme (Clerk) *Contains commercially sensitive information.*
- d) Discussion on request from developer for Parking arrangement and associated fees (Clerk) *Contains commercially sensitive information.*
- e) The Chair to return the meeting to public session to hear resolutions



Alice Turner – Proper Officer  
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