

Merton Parish Council

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www.mertondevon.com

Notice is hereby given that a Council meeting will take place on Monday 14th March 2022 at 7:30pm at the Clinton Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend.

Covid-19 Safety Protocol:

- Do not attend if you have Covid-19 symptoms. Guidance via www.gov.uk/coronavirus
- Please use the hand sanitiser provided & respect the personal space of others.
- All members of the public are asked to remain seated while attending the meeting.

AGENDA

Audio recording in progress from 1.3.22 onwards to assist with taking the Minutes.

1.3.22 Welcome:

Chair to open meeting, and inform the meeting that a recording is being taken to assist in the preparation of the minutes.

2.3.22 Apologies for absence:

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.3.22 Minutes of the Last Meeting: [draft minutes can be found on the website.](#)

Cllrs to consider the approval of the Minutes of the meeting held on the 10th January 2022.

4.3.22 Declarations of Interest:

Cllrs to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

5.3.22 Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, or on other matters which the council has some control over. Members of the public may not speak during other items of Parish Council business.

6.3.22 District / County Councillors & Police Reports.

- a) County Cllr Andrew Saywell
- b) District Cllr Richard Wiseman
- c) Police report - FPCSO Brown

7.3.22 Current & New Business:

- a) Traffic & Highways Concerns (Chair)
- b) Drainage Issues with the Square (Cllr Scantlebury/Clerk)
- c) Update on Jubilee Celebrations (Chair)
- d) Update on purchasing Defibrillator & installing outside the Hall (Cllr Kops/Clerk)
- e) Discussion on installation of safety rail on footpath by Garage – Cllr Stacey.
- f) Painting of some of the rubbish bins – Cllr Lang
- g) Discussion on receiving of Council documents by email – Cllr Lang
- h) Lynch Gate – Porch Roof (Cllr Stacey)
- i) Request for donation towards maintenance of Petrockstowe Rec. Ground (Clerk)
- j) Consideration to amend frequency of Council Policies reviews (Clerk)

8.3.22 Clerks reports to include:

- a) Update on damaged Bench at top of Beaford Road
- b) Request for Clerk to attend SLCC Regional Training Seminar 25th May 2022 and for the Council to pay up to ¼ of cost which will be £21.25 (£25.50 Inc. VAT)
- c) Approval of retrospective salary payment in line with national pay scale increase as presented at the meeting.
- d) Notification of Clerks Annual leave (1wk) 2nd to 8th May inclusive.

9.3.22 Finance: Clerk to present documents for this item at the Meeting.

- a) To approve financial schedule of payments as presented by the Clerk.
- b) Banking Checks for period 10-01-2022 to 14-03-2022.
- c) To approve schedule of Clerks Smoothed Salary

10.3.22 Cllr reports and Items for future agendas:

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.

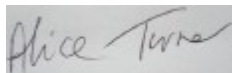
Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

11.3.22 Confirmation of next meeting date:

The Annual Parish meeting will be on Monday 11th April 2022 at 7.30pm in the Clinton Hall.

The next meeting will be on Monday 9th May 2022 at 7.30pm in the Clinton Hall – this will be the Annual Parish Council meeting.

Please note that any changes to the meeting date or venue will be updated on the Website.



Alice Turner – Proper Officer
Publication date: 8th March 2022