

Merton Parish Council

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Notice is hereby given that a Council meeting will take place on Monday 10th January 2022 at 7:30pm at the Clinton Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend.

Covid-19 Safety Protocol:

- Please don't attend if you have symptoms of Covid-19 or have been told to self-isolate.
- Please use the hand sanitiser provided when entering & exiting the building and respect the personal space of others.
- All members of the public are asked to remain seated while attending the meeting.
- National Covid-19 Guidance can be found online at <https://www.gov.uk/coronavirus>

AGENDA

Audio recording in progress from 1.1.22 onwards to assist with taking the Minutes.

1.1.22 Welcome:

Chair to open meeting, and remind inform the meeting that the Clerk is recording the meeting to assist in the preparation of the minutes.

2.1.22 Apologies for absence:

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.1.22 Minutes of the Last Meeting: [draft minutes can be found on the website.](#)

Cllrs to consider the approval of the Minutes of the meeting held on the 8th November 2021.

4.1.22 Declarations of Interest:

Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest. They are also reminded to consider whether any items within their Register of Interests should be updated.

5.1.22 Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or on other matters which the council has some control over. Members of the public may not speak during other items of Parish Council business.

6.1.22 District / County Councillors & Police Reports.

- a) County Cllr Andrew Saywell
- b) District Cllr Richard Wiseman
- c) Police report - FPCSO Brown

7.1.22 Current & New Business:

- a) Traffic & Highways Concerns (Chair)
- b) Drainage Issues with the Square (Cllr Scantlebury/Clerk)
- c) Update on relocation of Defibrillator to the wall of the Malt Scoop (Chair)
- d) Update on relocation of the Post Box (Chair)
- e) Discussion on memorial orchard at the Clinton Hall (Chair)
- f) Discussion on purchasing Defibrillator & installing outside the Hall (Cllr Kops)
- g) Discussion on installation of safety rail on footpath by Garage – Cllr Stacey.
- h) Painting of some of the rubbish bins – Cllr Lang
- i) Discussion on receiving of Council documents by email – Cllr Lang

8.1.22 Clerks reports to include:

- a) Verbal update on Kompan repairs
- b) Update on damaged Bench at top of Beaford Road
- c) Update on maintenance of the Arch over public right of way between the Square and Grange Lane.
- d) Internal Auditors contract for Year-end 2022 and 2022-2023 financial year.
- e) Request for Clerk to attend SLCC Practitioners conference 15th to 17th February 2022 and for the Council to pay ¼ of cost which will be £18.75 (£22.50 Inc. VAT)
- f) Discussion on Guest Speaker for Annual Parish Meeting, Cllrs to also agree on possible date for meeting.

9.1.22 Finance: Clerk to present documents for this item at the Meeting.

- a) To approve financial schedule of payments as presented by the Clerk.
- b) Banking Checks for period 08-11-2021 to 10-01-2022.
- c) 2nd Draft of the 2022-2023 Budget to be presented, Cllrs to discuss accrual for replacement of Play Equipment. Cllrs to note that the final budget and precept request will need to be set at this meeting.

10.1.22 Cllr reports and Items for future agendas:

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.

Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

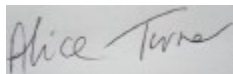
11.1.22 Confirmation of next meeting date:

The next meeting will be on Monday 14th March 2022 at 7.30pm in the Clinton Hall.

Please note that any changes to the meeting date or venue will be updated on the Website.

12.1.22 Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

- a) Resolution required to move the Council into Part II.
- b) Clerks Annual Appraisal (Chair) *Contains sensitive employment information.*
- c) The Chair returned the meeting to public session to hear resolutions



Alice Turner – Proper Officer
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