

Merton Parish Council

Clerk: Alice Turner 01837 83484 / clerk.mertonparishcouncildevon@gmail.com

Notice is hereby given that a Council meeting will take place on Monday 8th November 2021 at 7:30pm at the Clinton Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend.

Covid-19 Safety Protocol:

- Please don't attend if you have symptoms of Covid-19 or have been told to self-isolate.
- Please use the hand sanitiser provided when entering & exiting the building and respect the personal space of others.
- All members of the public are asked to remain seated while attending the meeting.

AGENDA

Audio recording in progress from 1.11.21 onwards to assist with taking the Minutes.

1.11.21 Welcome:

Chair to open meeting, and remind inform the meeting that the Clerk is recording the meeting to assist in the preparation of the minutes.

2.11.21 Apologies for absence:

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.11.21 Minutes of the Last Meeting: [draft minutes can be found on the website.](#)

Cllrs to consider the approval of the Minutes of the meeting held on the 13th September 2021.

4.11.21 Declarations of Interest:

Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest. They are also reminded to consider whether any items within their Register of Interests should be updated.

5.11.21 Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or on other matters which the council has some control over. Members of the public may not speak during other items of Parish Council business.

6.11.21 District / County Councillors & Police Reports.

- a) County Cllr Andrew Saywell
- b) District Cllr Richard Wiseman
- c) Police report - FPCSO Brown

7.11.21 Current & New Business:

- a) Traffic & Highways Concerns (Chair)
- b) Drainage Issues with the Square (Cllr Scantlebury)
- c) Relocation of Defibrillator to the wall of the Malt Scoop (Chair)
- d) Discussions on relocation of the Post Box (Chair)
- e) To discuss verbal offer received for weekly pop-up Post Office instead of the outreach van in the Square (Chair/Clerk)
- f) Arrangements for Remembrance Services Thursday 11th at 2pm in Merton Square and Sunday 14th at 10.30am at the war memorial. (Chair)
- g) Reports of Fly-tipping in Back Lane (Cllrs Papworth & Stacey)
- h) Discussions about Bars at the Clinton Hall (Chair)
- i) Damage to Bench at top of Beaford Road – Cllrs to discuss repairs (Chair)

j) Gambling Act 2005 – consultation on Statement of Principles 2022

Torrridge District Council is seeking views on a draft revised Statement of Principles under the Gambling Act 2005. This statement sets out the principles the Council will apply when carrying out its functions under the Gambling Act 2005 and has to be reviewed and republished every three years. The draft revised statement can be viewed on the Council's website at: <http://www.torrridge.gov.uk/Gambling-Act-Consultation>. The proposed changes are shown by the use of red text. There are only minor changes to the statement to provide updated information and further clarity on existing requirements. Deadline 26/11/2021.

8.11.21 Clerks reports to include:

- a) Verbal update on Kompan repairs
- b) Annual Leave: reminder the Clerk is on Annual leave 15/12/21 to 02/01/22 inclusive.
- c) Notification the our current Internal Auditor is unable to continue with the Councils Internal Audits for personal reasons, as such a quote for a new Internal Auditor will be discussed under Part II.
- d) Discussion on assets which require works, Council to agree which items the Clerk will get quotes for as presented at the meeting.
- e) Upcoming Road Closures – to address Ash dieback.

Closure 1 (Little Torrington A386): The A386 will be closed for 1.5km from Church Ford to New Bridge, Great Torrington. The Closure will be enforced **08:00 – 17:30** from **Mon 08nd – Fri 15th November 2021**. More information can be found at

<https://one.network/?tmi=GB21097267>

Closure 2 (Rosemoor A3124): The A3124 will be closed for 2km from RHS Rosemoor Gardens to Woolleigh Bridge, Great Torrington. The Closure will be enforced **08:00 – 17:30** from **Mon 22nd – Fri 26th November 2021**. More information can be found at

<https://one.network/?tmi=GB21235699>

9.11.21 Finance: Clerk to present documents for this item at the Meeting.

- a) To approve financial schedule of payments as presented by the Clerk.
- b) Banking Checks for period 12-07-2021 to 13-09-2021.
- c) 1st Draft of the 2022-2023 Budget to be presented following discussions on grant applications received. Cllrs to note that the final budget and precept request will be set at the January Council meeting.

10.11.21 Cllr reports and Items for future agendas:

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.

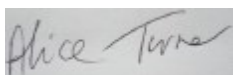
Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

11.11.21 Confirmation of next meeting date:

The next meeting will be on Monday 10th January 2022 at 7.30pm in the Clinton Hall

12.11.21 Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

- a) Resolution required to move the Council into Part II.
- b) Discussion on ownership and maintenance of the Arch between Church & the Square (Chair) *Contains details covered by GDPR*
- c) To consider quote for new internal Auditor (Clerk) *Contains commercially sensitive information*
- d) Chair to return the meeting to public session to hear resolutions



Alice Turner – Proper Officer

Publication date: 3rd November 2021