

Explanation of variances – pro forma

Name of smaller authority:

Merton Parish Council

County area (local councils
and parish meetings only):

Devon

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	15,515	12,695				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	5,000	8,000	3,000	60.00%	YES		Previous Budgets had drawn from reserves to keep Precept Low, due to decreased reserves this was not possible for 2020-21 Year.
3 Total Other Receipts	1,643	1,565	-78	4.77%	NO		
4 Staff Costs	4,094	3,369	-725	17.71%	YES		Reduced overtime due to Covid Pandemic and implementation of Council policies completed. Very low mileage as Training carried out online.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	5,369	3,411	-1,958	36.46%	YES		£1264.23 Spent on purchase and installation of new Benches in 2019-20 which was not spent in 2020-21. £420 was spent in 2019-20 on revaluation of Village Hall. 2019-20 also had a payment of £240 for external audit, the Council certified as exempt in 2020-21
7 Balances Carried Forward	12,695	15,479			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	12,695	15,480				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	69,352	69,352	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)