

Merton Parish Council

Notice is hereby given that a meeting of Merton Parish Council will take place on Monday 11th January 2021 at 7:30pm via Zoom.

The virtual meeting room will be open from 7pm.

This meeting is being held virtually in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend. If you wish to speak during Public Speaking please contact the Clerk by 5pm on the day of the meeting or use the private chat function when admitted to the meeting.

Login Information:

[Click Here to Join the Meeting](#)

www.zoom.us Meeting ID: 847 9634 3650 Passcode: 095716

Dial by your phone: +353 1 653 3895 Ireland (Meeting ID & Passcode as above)

Find your local number: <https://us02web.zoom.us/j/kcGSKH5oZY>

Please note that the meeting is recorded by the Clerk to facilitate the taking of minutes, recording will begin when the Chair formally opens the meeting (agenda item 1.1.2)

AGENDA

1.1.21 Welcome:

Chair to open meeting and explain how the meeting will work, including a reminder that the meeting is recorded by the Clerk to assist in the preparation of the minutes.

2.1.21 Apologies for absence:

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.1.21 Minutes of the Last Meeting:

Cllrs to consider the approval of the Minutes of the virtual meeting held Monday 9th November 2020.

4.1.21 Declarations of Interest:

Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.

5.1.21 Guest Speaker – Liza Oxford

Liza Oxford is the Census Engagement Manager for Devon (Teignbridge, Torbay, West Devon & Torridge) and will be talking about the upcoming 2021 Census.

6.1.21 Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Parish Council business unless invited to do so at the chair's discretion.

7.1.21 District / County Councillors & Police Reports.

- a) County Cllr Andrew Saywell
- b) District Cllr Richard Wiseman
- c) Police report - FPCSO Brown

8.1.21 Governance Documents & Policies

To consider the approval and ratification of the following documents (document circulated to Cllrs and available at the meeting):

- a) Review of effectiveness of Internal Audit 2019-2020

9.1.21 Current Business:

- a) Update on Flowerbed in Square (Cllrs Papworth/Nancekivell)
- b) Website compliance with WCAG 2.0 - update (Clerk)
- c) Traffic & Highways Concerns (Chair)
- d) Update on street name signs (Clerk)

10.1.21 Clerks reports:

- a) Update on transfer of @mertondevon email accounts to new server.

11.1.21 Cllr reports and Items for future agendas:

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.

Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

12.1.21 Finance: Clerk to present documents for this item at the Meeting.

- a) To approve financial schedule of payments as presented by the Clerk.
- b) To receive budget report up to 31.12.2020.
- c) To consider draft Budget for 2021-2022 and precept request.

13.1.21 Confirmation of next meeting date:

The next meeting of the council will be on Monday 8th March 2021 at 7.30pm via Zoom.

Alice Turner

Alice Turner – Proper Officer & R.F.O Publication date: 5th January 2021

Members of the Public can find minutes and agenda support documents on [the website](#) or by contacting the Clerk 01837 83484 / clerk.mertonparishcouncildevon@gmail.com