

Agenda Item 10.11.20 a): GDPR refresher training for Clerk & Cllrs.

Data protection workshop for Clerks, Officers and DPO's

So much has already changed since the advent of GDPR back in May 2018. It is important that Councils ensure they have the most up-to-date knowledge of not just GDPR, but other important legislation such as PECR. Our nationally-recognised data protection expert has worked extensively with Councillors, non-profit organisations and the information Commissioner to develop best practice guidance, which Councils can use to ensure they are not just meeting their legal obligations but actually ensuring that data protection is a tool to help them better communicate and engage with residents, and not something that hinders such communication.

Date: Thursday 3rd December, 10am - 1pm Zoom Webinar.

Cost: £30 + VAT per person

Note that Drewsteignton Parish Council are offering to pay half of the Clerks training so cost to Merton Parish Council would be £15.

Data protection essentials & refresher for Councillors

Whether you are an experienced Councillor or have only recently been appointed, it is vital that you understand how data protection fits with your role as an elected member. With legislation and case law constantly evolving, this interactive session will provide you with an opportunity to make sure you are getting the essentials right and ensure you are meeting your legal obligations as a Councillor.

Dates: Wednesday 9th December 2020 or Tuesday 26th January 2021

Zoom Webinar 6pm - 8pm

Cost: £30 + VAT per person

Agenda Item 10.11.20 b): Doing what Matters – Consideration of invitation to virtual meeting to discuss priorities.

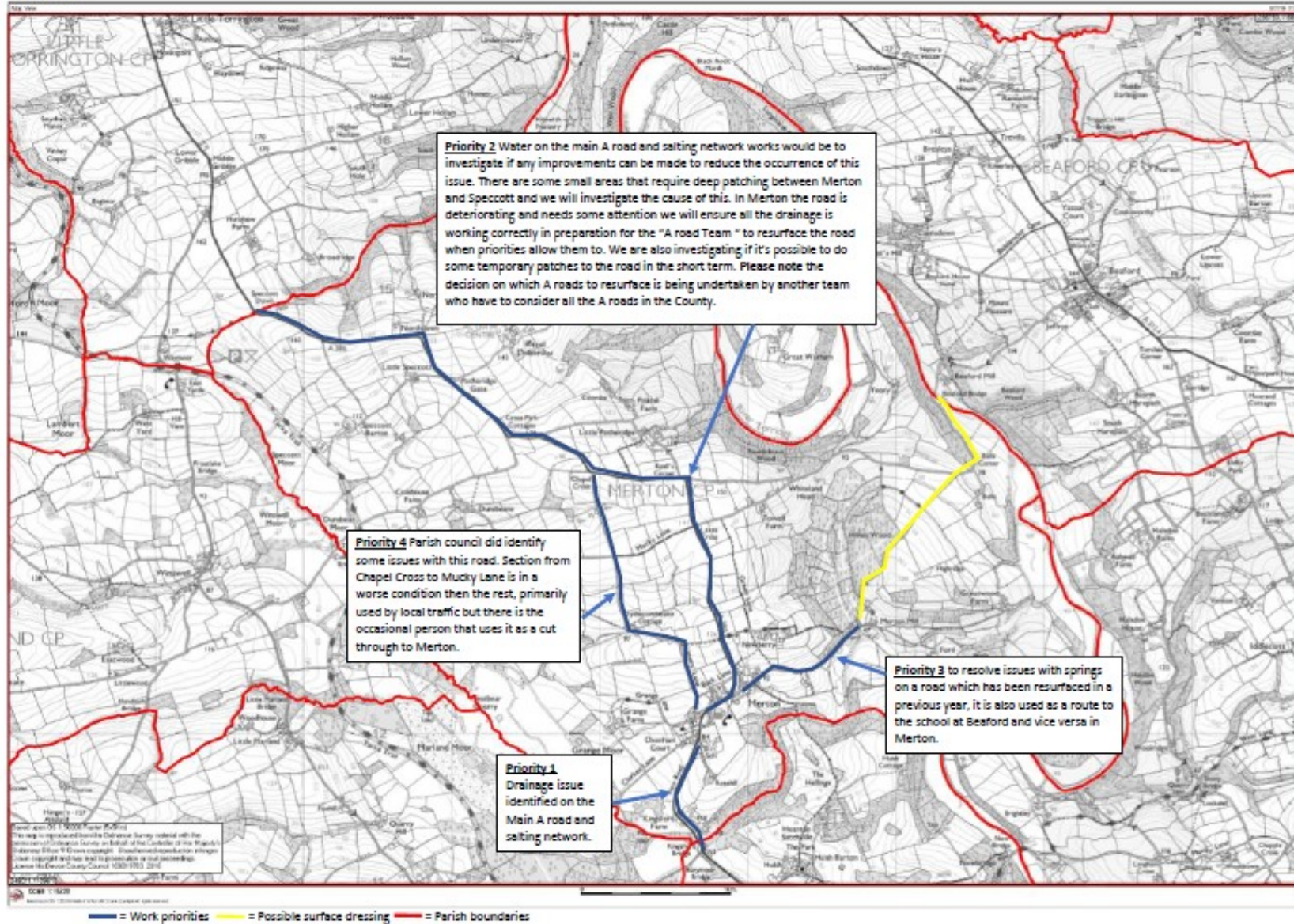
Priority Number on individual parish works map	Scheme No.	Order no.	Scheme Name	NSG Name	Primary Works being undertaken	Predicted contractor
1	204258525	ORD2001225	A386 Kingsford Bridge Merton to Speccott Down	A386 Kingsford Bridge Merton to Speccott Down	Drainage improvements/road cleaning in preparation for resurfacing by A road team in the future	Skanska UK

Please look at the parish works priority map on next page for the extent of the works.

Council meeting held on Monday 9th November 2020, 7.30pm via Zoom.

Merton Parish Council – Agenda Support Document

Merton CP



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Agenda Item 13.11.20 b): 1st Draft Budget 2021-2022.

Income:

	2020/21 Budget	Actual Income to 30-10-20	Predicted income at Year End	2021/22 Draft Budget
Precept	8000.00	8000.00	8000.00	8200.00
Parking Permits	8.00	16.00	16.00	14.00
Other/grants	2381.00	2000.00	2392.00	392.00
TOTAL	10389.00	10016.00	10408.00	8606.00

Expenditure:

BUDGET HEADS.	2020/21 Budget	Actual expenditure to 30-10-20	Predicted expenditure to Year End	2021/22 Draft Budget
Staff Costs	4100.00	1947.18	3520.76	4000.00
Administration	1375.00	511.10	636.10	905.00
Running Costs	350.00	289.18	380.00	400.00
Professional fees	460.00	212.00	247.00	310.00
Assets	1900.00	722.00	1822.00	1220.00
Grants/Donations	720.00	467.00	467.00	520.00
Reserves	1500.00	1500.00	1500.00	1250.00
TOTAL	10405.00	5648.46	8572.86	8605.00

Breakdown of budget heads:

	2020/21 Budget	Actual expenditure to 30-10-20	Predicted total Year End	2021/22 Draft Budget
STAFF COSTS	£4,100.00	£1,947.18	£3,520.76	£4,000.00
Clerk Salary & costs	£3,600.00	£1,756.68	£3,184.76	£3,500.00
Office Expenses	£400.00	£175.50	£336.00	£400.00
Training	£100.00	£15.00		£100.00
ADMINISTRATION	£1,375.00	£511.10	£636.10	£905.00
Insurance	£500.00	£490.28	£490.28	£550.00

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Website	£650.00	£0.00	£125.00	£130.00
Hall Hire	£100.00	£0.00		£100.00
Anti-virus	£25.00	£20.82	£20.82	£25.00
Contingency	£100.00	£0.00	£0.00	£100.00
RUNNING COSTS	£350.00	£289.18	£380.00	£400.00
Grass Cutting & Village Maintenance	£350.00	£289.18	£380.00	£400.00
PROFESSIONAL FEES	£460.00	£212.00	£247.00	£310.00
Audit (internal & external)	£350.00	£150.00	£150.00	£200.00
Data Protection Registration (ICO)	£40.00	£0.00	£35.00	£35.00
Subscriptions/Memberships	£70.00	£62.00	£62.00	£75.00
ASSETS	£1,900.00	£722.00	£1,822.00	£1,220.00
Maintenance	£500.00	£0.00	£500.00	£250.00
Purchases	£950.00	£350.00	£850.00	£500.00
Defibrillator	£350.00	£250.00	£350.00	£350.00
Play Equipment	£100.00	£122.00	£122.00	£120.00
GRANTS/DONATIONS	£720.00	£467.00	£467.00	£520.00
Standing Grant (Churchyard)	£550.00	£300.00	£300.00	£300.00
Poppy Wreath	£20.00	£17.00	£17.00	£20.00
Other Grants/Donations	£150.00	£150.00	£150.00	£200.00
RESERVES	£1,500.00	£1,500.00	£1,500.00	£1,250.00
General	£500.00	£500.00	£500.00	£250.00
Precept Contingency	£1,000.00	£1,000.00	£1,000.00	£1,000.00
TOTALS	£10,405.00	£5,648.46	£8,572.86	£8,605.00

Grants for Consideration:

North Devon Records Office	£50.00
Okehampton District Community Transport Group	£50.00
Plough Arts Centre	£100.00

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