

**Notice is hereby given that a meeting of Merton Parish Council
will take place on Monday 9th November 2020 at 7:30pm via
Zoom.**

**All Councillors are hereby summoned to attend for the purpose of considering and
resolving upon the business to be transacted as set out hereunder.**

All members of the public are welcome to attend. If you wish to speak during Public Speaking please contact the Clerk by 5pm on the day of the meeting or use the private chat function when admitted to the meeting.

Login Information:

[Click Here to Join the Meeting](#)

www.zoom.us Meeting ID: 863 3080 7510 Passcode: 091120

One tap mobile: +35316533898,,86330807510#,,,,,0#,,091120# Ireland

One tap mobile: +35361639031,,86330807510#,,,,,0#,,091120# Ireland

Dial by your location: +353 1 653 3898 Ireland (Meeting ID & Passcode as above)

Find your local number: <https://us02web.zoom.us/j/86330807510>

AGENDA

1.11.20 Welcome:

Chair to open meeting and explain how the meeting will work, including a reminder that the meeting is recorded by the Clerk to assist in the preparation of the minutes.

2.11.20 Apologies for absence:

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.11.20 Minutes of the Last Meeting:

To consider the approval of the minutes of the meeting held Monday 14th September 2020.

4.11.20 Declarations of Interest:

Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.

5.11.20: Guest Speaker: Mick Harrison OPPC

Invited by the Council following the January meeting to discuss the role of the Office of the Police & Crime Commissioner.

6.11.20 Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Parish Council business unless invited to do so at the chair's discretion.

7.11.20 District / County Councillors & Police Reports.

- a) County Cllr Andrew Saywell
- b) District Cllr Richard Wiseman
- c) Police report - FPCSO Brown

8.11.20 Governance Documents & Policies

To consider the approval and ratification of the following documents (Circulated to Cllrs & available from the Clerk upon request):

- a) MPC 012 Risk Management Policy V2.0
- b) MPC 013 Internal Financial Control Policy V2.0
- c) MPC 019 Internal Audit Policy V1.0 R1

9.11.20 Current Business:

- a) Update on Flowerbed in Square (Cllr Papworth)
- b) Website compliance with WCAG 2.0 - update (Cllr Knightley/Clerk)
- c) Traffic & Highways Concerns (Cllr Knightley)
- d) Update on street name signs (Clerk)

10.11.20 New Items

- a) GDPR refresher training for Clerk & Cllrs (See agenda support document) – Clerk Drewsteignton Parish Council have asked Merton to consider paying half of the Clerks training cost this will be a cost of £15 for the Council.
- b) Doing what Matters – Consideration of invitation to virtual meeting to discuss priorities (See agenda support document) – Clerk

11.11.20 Clerks reports:

- a) Planning application 1/0510/2020/FUL Construction of a covered slurry pit at Yeory Farm, Merton – Granted
A copy of the Decision and the Delegated Report can be viewed by entering the application reference on the [TDC planning portal](#).
- b) Clerks Annual Leave Monday 14th December to Sunday 3rd January inclusive.
- c) Consideration of reimbursing Clerk for part of Zoom subscription cost.
Total cost of subscription £59.95+VAT = £71.94
- d) Arrangements for effectiveness of Internal Audit to be carried out for approval at the January meeting.

12.11.20 Cllr reports and Items for future agendas:

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.

Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

13.11.20 Finance: Clerk

- a) To approve financial schedule of payments as presented by the Clerk at the meeting.
- b) To consider first draft of Budget for 2021-2022 (see agenda support document).

14.11.20 Confirmation of next meeting date:

The next meeting of the council will be on Monday 11th January 2021 at 7.30pm via Zoom.

Alice Turner

Alice Turner – Proper Officer & R.F.O

Publication date: 3rd November 2020

The agenda support document can be downloaded from www.mertondevon.com or by contacting the Clerk 01837 83484 / clerk.mertonparishcouncildevon@gmail.com