

MERTON PARISH COUNCIL.

Notice is hereby given that a meeting of Merton Parish Council will take place on
Monday 11th March 2019 in the Clinton Hall, Merton at 7:30pm.
All Councillors are hereby summoned to attend for the purpose of considering and
resolving upon the business to be transacted as set out hereunder.

AGENDA

- 67 Welcome and address** – Chairman of the Parish Council
- 68 Apologies for Absence** – to approve apologies made to the Clerk prior to the meeting
- 69 Minutes of the Last Meeting** – to consider the approval of the Minutes of the meeting held 14th January 2019.
- 70 Declarations of Interest** – Councillors are invited to declare any disclosable pecuniary interest, including the nature and extent of such interests they may have in any items to be considered at this meeting.
They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.
- 71 Public Speaking Time** – members of the public are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration, at the discretion of the Chairman, during the Public Participation section of the Parish Council meeting.
Members of the public may not take part in the Parish Council meeting itself.
- 72 District and County Councillor Reports**
- 73 Governance Documents** – to consider the approval and ratification of the following documents:
- a) MPC 001 Standing Orders
 - b) MPC 003 Financial regulations
 - c) MPC 004 Scheme of Delegation
- 74 Matters Arising From Last Meeting:**
- a) New Footpaths & Bridleways – Cllr Collins
 - b) Village Benches – update – Cllr Malcolm
 - c) Flowerbed on The Square – Cllrs Papworth & Lang
 - d) Highspeed Broadband Failure
 - e) Clinton Hall Property Valuation – Cllr Collins
 - f) Village Notice Board – Cllr Papworth
 - g) Defibrillator – approval to purchase replacement pads – Cllr Papworth
- 75 New Items**
- a) Churchyard Committee – Cllr Collins
 - b) Retrospective approval for the Clerk to attend Training Course in Exeter on 6th February 2019.
 - c) Hatherleigh Market – Letter Circulated to Cllrs with Agenda
 - d) Freedom of Merton – Update – Cllr Collins

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- e) I.C.O Registration £40 per year – Clerk
- f) Purchase of Anti-Virus Software for PC Laptop £24.99 – Clerk
- g) Preparing for Audit – DALC course 27th March 2019 – Clerk
- h) Creation of dedicated email accounts for Cllrs use – Clerk
- i) Internal Audit – Clerk
- j) Consultation – Review of the Reuse Credit Scheme (RCS) – Chair
- k) Clerks Contract – To Approve and Sign Contract of Employment – Chair

76 Planning

a) 1/0100/2019/FUL - Proposed change of use of caravan from incidental to mixed use allowing occasional holiday letting (no building works involved) - Land Adjacent To Tythecombe Lake Cottages, Limers Lane, Merton, Devon – O.S. Map Ref: (E) 252202 (N) 112688

77 Clerks Reports to include:

- a) Play equipment inspection - Update
- b) Insurance – Laptop location updated.
- c) Approval of Clerks hours for submission to TDC accountancy team – As presented at Parish Council Meeting
- d) Presentation of sealed envelope to chair containing passwords for emergency use only as covered in the Financial Regulations.
- e) Update on Banking situation
- f) Members roles and responsibilities – including representatives on external bodies.
- g) Elections 2019 – Update
- h) Community Led Housing seminar – March 14th Roundswell Community Centre, Barnstaple (10.30am – 12.30pm)
- i) Devon's New Housing Need: A Government & Local Authority Perspective. - Sandy Park, Exeter on 21st March 2019 (11am-3pm).

78 Councillors' Reports and Items for Future Agenda – each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

79 Finance

- A) To consider the payments presented by the Clerk at the Parish Council Meeting
- B) Review the bank balance.

80 Confirmation of Next Meeting Dates –

- a) The next meeting of the Council will be 13th May 2019 at 7.30pm – This will be the Annual Meeting of the Council.
- b) The Annual Parish Meeting will be (date and time to be decided)

Alice Turner

Alice Turner – Proper Officer,

Date 4th March 2019

All correspondence to the Council should be addressed to the Clerk:
Miss Alice Turner, Rowans, Kings Farm Lane, Winkleigh, Devon, EX19 8HF
Phone: 01837 83484 or Email: Clerk.mertonparishcouncildevon@gmail.com